

Little Paxton Parish Council  
Budget 2012/2013

<b>BUDGET 2012/2013</b>	APPROVED						
<b>Income</b>	<b>2007/2008</b>	<b>2008/2009</b>	<b>2009/2010</b>	<b>2010/2011</b>	<b>2011/2012</b>	<b>2012/2013</b>	<b>Notes</b>
VAT Repayment previous year	1000.00	300.00	300.00	300.00	300.00	300.00	
VAT Repayment current year	8000.00	7000.00	4000.00	6850.00	4000.00	2500.00	1
VAT MUGA project	0.00	0.00	15000.00	0.00	0.00	0.00	
Grants recd for fitness trail	0.00	0.00	15000.00	0.00	0.00	0.00	
Allotment Rents	350.00	535.00	640.00	780.00	856.00	1096.50	2
Playing Field Maintenance Charge	0.00	0.00	0.00	225.00	225.00	247.50	3
Bank Interest received	1000.00	1000.00	1000.00	100.00	360.00	360.00	4
Cemetery Fees	2000.00	3000.00	3000.00	1500.00	1000.00	1000.00	5
Village Hall Ground Rent	10.00	10.00	10.00	10.00	10.00	10.00	
Scouts HQ Ground Rent	10.00	10.00	10.00	10.00	10.00	10.00	
Other Rents & Playing Field Charges	0.00	0.00	0.00	0.00	0.00	10.00	
Newsletter Sponsor/Adverts	350.00	500.00	600.00	800.00	500.00	100.00	6
Future Jobs Fund	0.00	0.00	0.00	1200.00	1200.00	0.00	
Paxfest stalls						50.00	
Jubilee Ticket sales						0.00	
Insurance claim						0.00	
Village Hall refunds						0.00	
<b>Total Income</b>	<b>£12,720.00</b>	<b>£12,355.00</b>	<b>£39,560.00</b>	<b>£11,775.00</b>	<b>£8,461.00</b>	<b>£5,684.00</b>	
<b>Expenditure</b>							
Audit Fees	680.00	800.00	1200.00	760.00	760.00	740.00	7
Insurance	4500.00	5300.00	7000.00	4500.00	5000.00	4800.00	8
Salaries/Pensions/NI	26000.00	32000.00	33200.00	34382.00	34695.00	37341.00	9
Jobs for the Future Scheme	0.00	0.00	0.00	1200.00	1200.00	0.00	
Village Donations	1500.00	1500.00	2560.00	2450.00	2000.00	2000.00	10
Village Donations s137	1000.00	1000.00	2400.00	3000.00	2500.00	2500.00	11
Election Expenses	1000.00	1000.00	1000.00	0.00	800.00	225.00	12
Annual Parish Meeting	0.00	0.00	0.00	0.00	100.00	100.00	
Newsletter Printing	1330.00	1500.00	1400.00	1500.00	1500.00	1600.00	13
Delivery Newsletter(4)	200.00	225.00	225.00	225.00	225.00	180.00	14
Subscriptions	775.00	903.00	948.00	1300.00	1345.00	1435.00	15

Little Paxton Parish Council  
Budget 2012/2013

Advertisements	50.00	100.00	200.00	200.00	200.00	200.00	16
Clerks Quality Training	50.00	0.00	0.00	0.00	0.00	0.00	
Quality Status Attainment	0.00	300.00	0.00	0.00	0.00	117.50	17
Training	350.00	1000.00	1325.00	1000.00	1000.00	1000.00	18
Office	2590.00	2600.00	3857.00	4072.00	4222.00	3830.00	19
Renewals Fund- Playground Equipment Reser	0.00	0.00	2000.00	2000.00	2000.00	2000.00	20
Post Office Contribution	1000.00	1000.00	1000.00	1000.00	1000.00	1000.00	21
Office Equipment	0.00	100.00	100.00	100.00	100.00	100.00	
Website	50.00	50.00	0.00	0.00	0.00	0.00	
Village Hall rent	250.00	265.00	280.00	350.00	385.00	425.00	22
New Computer	0.00	0.00	200.00	0.00	0.00	0.00	
<b>Sub Total</b>	<b>£41,325.00</b>	<b>£49,643.00</b>	<b>£58,895.00</b>	<b>£58,039.00</b>	<b>£59,032.00</b>	<b>£59,593.50</b>	
<b>CCTV</b>							
<b>Annual Inspection</b>	£0.00	£0.00	£320.00	£320.00	£320.00	£320.00	
<b>Maintenance</b>	£0.00	£0.00	£700.00	£700.00	£350.00	£350.00	23
<b>Sub total</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£1,020.00</b>	<b>£1,020.00</b>	<b>£670.00</b>	<b>£670.00</b>	
<b>Playing Field</b>							
Maintenance & equipment hire	2400.00	3200.00	3200.00	3200.00	3200.00	3200.00	
Tree maintenance						500.00	23a
Tractor Servicing, Repairs, Road Tax,	0.00	0.00	0.00	0.00	700.00	800.00	24
Ride on Mower servicing						500.00	25
Maintenance Health & safety	0.00	0.00	0.00	200.00	200.00	200.00	
Groundsman Expenses	0.00	0.00	0.00	480.00	480.00	480.00	
Projects- MUGA VAT element	0.00	0.00	15000.00	0.00	0.00	0.00	
Play Equipment Inspection	250.00	400.00	645.00	796.00	250.00	500.00	26
Future Village Facilities	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Sub Total</b>	<b>£2,650.00</b>	<b>£3,600.00</b>	<b>£18,845.00</b>	<b>£4,676.00</b>	<b>£4,830.00</b>	<b>£6,180.00</b>	
<b>Capital Projects</b>	£20,000.00	£17,000.00	£6,601.00	£2,511.92	£2,500.00	£2,500.00	27
<b>Capital Projects -Fitness trail</b>	£0.00	£0.00	£15,000.00	£0.00	£0.00	£0.00	
<b>Sub total</b>	<b>£20,000.00</b>	<b>£17,000.00</b>	<b>£21,601.00</b>	<b>£2,511.92</b>	<b>£2,500.00</b>	<b>£2,500.00</b>	

Little Paxton Parish Council  
Budget 2012/2013

<b>Allotments</b>							
Rent	150.00	150.00	150.00	150.00	250.00	150.00	
Water Charges	200.00	200.00	200.00	300.00	300.00	300.00	
Allotment Maintenance	200.00	200.00	2045.00	1090.00	600.00	600.00	28
<b>Sub Total</b>	<b>£550.00</b>	<b>£550.00</b>	<b>£2,395.00</b>	<b>£1,540.00</b>	<b>£1,150.00</b>	<b>£1,050.00</b>	
<b>Highways &amp; Footpaths</b>							
Street Lights Electricity	980.00	980.00	980.00	1080.00	1080.00	1080.00	
Street Lights Maintenance	800.00	800.00	800.00	814.85	860.00	950.00	29
Street Light Renewal	900.00	1200.00	1200.00	1500.00	1500.00	1500.00	30
<b>Sub Total</b>	<b>£2,680.00</b>	<b>£2,980.00</b>	<b>£2,980.00</b>	<b>£3,394.85</b>	<b>£3,440.00</b>	<b>£3,530.00</b>	
<b>Floodlighting</b>							
Flood light Electricity	0.00	0.00	400.00	300.00	300.00	300.00	
Flood light Maintenance	0.00	0.00	250.00	250.00	250.00	250.00	
<b>Sub Total</b>	<b>0.00</b>	<b>0.00</b>	<b>650.00</b>	<b>550.00</b>	<b>550.00</b>	<b>550.00</b>	
<b>Cemetery</b>							
Cemetery Maintenance	1000.00	1000.00	1000.00	1000.00	1000.00	1000.00	
Churchyard Maintenance	400.00	450.00	1000.00	1000.00	1000.00	1000.00	31
<b>Sub Total</b>	<b>£1,400.00</b>	<b>£1,450.00</b>	<b>£2,000.00</b>	<b>£2,000.00</b>	<b>£2,000.00</b>	<b>£2,000.00</b>	
<b>Community Events</b>							
Paxfest	£0.00	£0.00	£0.00	£550.00	£800.00	£1,200.00	32
Welcome event	£0.00	£0.00	£0.00	£0.00	£250.00	£0.00	
Victorian Christmas Fayre Hall Rent	£0.00	£0.00	£0.00	£0.00	£100.00	£0.00	
Diamond Jubilee Celebrations 2012						£2,000.00	33
<b>Sub Total</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£550.00</b>	<b>£1,150.00</b>	<b>£3,200.00</b>	
Equipment Renewals (General)	0.00	0.00	500.00	500.00	500.00	500.00	34
General Reserve	0.00	0.00	0.00	1000.00	1000.00	0.00	
Community Building Mill Lane	0.00	0.00	0.00	8000.00	5000.00	4000.00	
Queen Elizabeth 2012 Jubilee	0.00	0.00	0.00	0.00	300.00	0.00	35

Little Paxton Parish Council  
Budget 2012/2013

Sub Total	£0.00	£0.00	£500.00	£9,500.00	£6,800.00	£4,500.00	
<b>Total Expenditure</b>	<u>£68,605.00</u>	<u>£75,223.00</u>	<u>£108,886.00</u>	<u>£83,231.77</u>	<u>£82,122.00</u>	<u>£83,773.50</u>	
Summary							
Expenditure	68605.00	75223.00	108886.00	83231.77	82122.00	83773.50	
Income	12720.00	12355.00	39560.00	11775.00	8461.00	5684.00	
Precept	55885.00	62868.00	69326.00	71456.77	73661.00	78089.50	
Less: reserves	0.00	0.00	0.00	0.00	0.00	0.00	
Precept	<b>£55,885.00</b>	<b>£62,868.00</b>	<b>£69,326.00</b>	<b>£71,456.77</b>	<b>£73,661.00</b>	<b>£78,089.50</b>	
Increase from previous year	£4,170.00	£6,253.00	£6,458.00	£2,130.77	£2,204.23	£4,428.50	
% increase	7.95%	11.04%	10.27%	3.07%	3.08%	6.01%	
Tax Base for Band D	1122	1145	1144	1250	1280	1340	<b>Estimate</b>
Band D Charge	£50.46	£54.91	£60.60	£57.17	£57.55	£58.27	<b>Estimate</b>
<b>NOTES</b>							
1. VAT claimed will largely depend on capital projects ( Vat claimed up Mth 6 £1176 2011-2012)							
2. Allotment rents 2011/2012 expected £915 at current rates. Consider increase rent of plots - £19.50 for full plot & £12.00 for half plot. ( 38 half plots @ £12=£570, 27 Full size plots @ £19.50=£526.50							
3. Playing Field Maintenance							
LP Colts	110.00	( £100 2011-2012)					
LP Cricket Club	110.00	( £100 2011-2012)					
Soccer Skills Academy	27.50	( £25 2011-2012)					
to cover maintenance and mole clearance.							
4. Bank interest on current account is Nil. Interest on Corporate Bonus Account average Say CBA balance reduced to £40,000. Interest 0.9% £30 per month. Budget £360							
5. Cemetery fees - no longer accepting non village purchases. Maintain budget at £1000							
6. Newsletter adverts income budget £100. Sponsorship £nil							
7. Internal Auditor say £40 per visit plus travelling expenses max 20% = £80.00							

Little Paxton Parish Council  
Budget 2012/2013

External Auditor may change as Audit Commission is abolished say £550 plus VAT					
Total	£740				
8. Insurance premium with new insurers 2011/2012 £4342 actual					
Budget £4800					
<b>9.Salaries 2011-2012</b>					
Clerks rate as LC2 29	£12.809 per hour x 27 hrs x52	£17,983.84			
Groundsman current salary	£7.622 x 22hrs max x52	£8,719.57			
		£26,703.41			
CCC Pensions inc 21.3% of gross salaries (01/04/11)		£5,687.83			
Employers monthly NI	£100 x 12 (Clerk)	£1,200.00	13.80		
Employers NI	£42 x 12 (Groundsman)	£504.00			
Total Salaries		£34,095.24			
Consider holiday cover for Groundsman					
4 weeks @ 15 hours @ £6.00 per hours		£600.00			
<b>Total for budget</b>		<b>£34,695.24</b>			
<b>Salaries 2012-2013 (last pay award 1/04/09)</b>					
Clerks rate as LC2 30	£13.239 per hour x 27 hrs x52	£18,587.55			
Groundsman current salary	£7.933 x 22hrs max x52	£9,075.35			
		£27,662.90			
CCC Pensions inc 25.8% of gross salaries (01/04/12)		£7,137.02			
Employers monthly NI	£115 x 12 (Clerk)	£1,380.00			
Employers NI	£48 x 12 (Groundsman)	£576.00			
Total Salaries		£36,755.92			
Consider holiday cover for Groundsman					
4 weeks @ 15 hours @ £6.06 per hours		£600.00			
<b>Total for budget</b>		<b>£37,355.92</b>			
<b>Increase salaries budget by £1300</b>					
10. Village Donations.Requests received so far from					
S137 Donations					
St.Neots Museum		£200.00			

Little Paxton Parish Council  
Budget 2012/2013

Little Paxton Youth Club	£672.00						
Other	£1,628.00						
<b>Total</b>	<b>£2,500.00</b>						
11. Other Village Donations							
Connections Bus- Summer Hols 6 visits @£180	£1,080.00						
Other	£1,040.00						
<b>Total</b>	<b>£2,000.00</b>						
12. Election expenses - HDC advised to budget £1800. £1000 already held in Election Expenses Reserve. awith a further £575 to be added 01/04/12 . Budget £225							
13. Village Newsletter printing 4 x £383 = £1532. Clerk to limit total submission to 8 pages of A4							
No of copies printed increased to 1700 Oct2011							
Quarterly costs 2011/2012 £383							
14. Newsletter delivery previously £45 x 4 =£180							
15. Subscriptions							
ACRE	£55.00						
CPALC	£690.00						
CPRE	£34.00						
Data Protection	£35.00						
Edge Designs Ltd- Accounts	£157.00						
Edge Designs Ltd- Allotments	£130.00						
Edge Designs Ltd- Epitaph	£85.00						
SLCC	£165.00						
Website	£80.00						
<b>Total</b>	<b>£1,431.00</b>						
16. Advertisements to cover any legal requirement to advertise notices in the press							
17. Quality Reaccreditation Fee£117.50							
18. Training stage 1,2 & 3 courses cost £100 for all three.Say 5 cllrs complete course= £500							
Clerk's courses say 5 at £35= £175.00							
Groundmans Training courses £300							
Total £975.00							
19.Office							

Little Paxton Parish Council  
Budget 2012/2013

Photocopying	£290.00		<b>Clerks Expenses</b>			
Council phones	£300.00		Heat/Light	£300.00	(£25x12)	
Health & Safety Office	£200.00		Boadband	£222.00	(£18.45 x12)	
Travel	£40.00		Postages	£180.00	(average £13 monthly)	
Chairman Exp	£100.00		Sub Total	£702.00		
Confidential waste £30x 4	£120.00					
Payroll processing	£200.00		<b>Stationery</b>			
Clerks office expenses	£702.00		Printer P1005	£450.00	(10x £34) reduced from £71 per ink cartridge	
Sols Fees (possible reserve)	£400.00		Printer 7310	£320.00	(6 double packs x £53)	
Stationery	£1,170.00		Paper	£200.00	(10x £ 15.60)	
Computer repairs	£100.00		Other	£200.00		
Misc	£200.00		Sub Total	£1,170.00		
<b>Total</b>	<b>£3,822.00</b>					
20. Increase Playground Equipment Replacement Reserve by £2000						
21. Post Office contribution - 4 x £250.00						
22. Village Hall rent annual payment £385 ( 2011/2012).						
Increase 10% £425						
Hire rate for back room £8 per hour 3hrs x 52 weeks=£1248 true cost						
23. CCTV- maintenance Actual 2011/2012 £50						
Maintain budget at £350						
23a. New budget for tree maintenance, storm damage etc						
24. Tractor						
Servicing, no Road Tax required	700.00					
25. Ride on mower will require to be serviced 50 & 100 hours						
Say £300 plus build in extra for Mill Lane Development						
26. Play Equipment Inspection increased by 100% to cover Mill Lane Play Areas						
27. Capital Projects ( 2011/2012)	2500.00					

Little Paxton Parish Council  
Budget 2012/2013

Parish Notice Boards	£1,500.00						
Replacement Council garages	£3,500.00						
Other	£0.00						
Capital cost -say	£5,000.00						
Add VAT 20%	£1,000.00						
Sub Total	£6,000.00						
Reserves 16/09/11	£8,398.31	( includes £1830 replacement Council garages from previous year)					
Budget (2012/2013)	£2,500.00						
28. Allotments							
29. 43 lights at approx £22 each £946							
30. Street light renewal- unused budget as at 31 March 2012 to be placed in Street Light Reserve							
31. Churchyard maintenance.							
Donation to church to maintain closed churchyard £470.00 (2011/2012) 10% increase for 2012/2013 £517							
Local Government Act 1972 s215							
Tree work, repairs to wall, memorial repairs (say 10 x £70)- say £550							
32. Community events							
Paxfest 2012- consider budget £1200							
33. Jubilee event- budget £2000 consider using reserves							
34. Reserves to review							
Emergency- all unallocated reserves to be treated as an emergency reserve							
Equipment Renewals (general)-It was agreed to increase by £500							
General reserve Nil							
Mill Lane Community Building Reserve £4000.00							
35. See separate note 33 on Jubilee celebration.							