

Little Paxton Parish Council
Budget 2011/2012

BUDGET 2011/2012	APPROVED					
Income	2007/2008	2008/2009	2009/2010	2010/2011	2011/2012	Notes
VAT Repayment previous year	1000.00	300.00	300.00	300.00	300.00	
VAT Repayment current year	8000.00	7000.00	4000.00	6850.00	4000.00	1
VAT MUGA project	0.00	0.00	15000.00	0.00	0.00	
Grants recd for fitness trail	0.00	0.00	15000.00	0.00	0.00	
Allotment Rents	350.00	535.00	640.00	780.00	856.00	2
Playing Field Maintenance Charge	0.00	0.00	0.00	225.00	225.00	3
Bank Interest received	1000.00	1000.00	1000.00	100.00	360.00	4
Cemetery Fees	2000.00	3000.00	3000.00	1500.00	1000.00	5
Village Hall Ground Rent	10.00	10.00	10.00	10.00	10.00	
Scouts HQ Ground Rent	10.00	10.00	10.00	10.00	10.00	
Other Rents & Playing Field Charges	0.00	0.00	0.00	0.00	0.00	
Newsletter Sponsor/Adverts	350.00	500.00	600.00	800.00	500.00	6
Future Jobs Fund	0.00	0.00	0.00	1200.00	1200.00	7
Total Income	£12,720.00	£12,355.00	£39,560.00	£11,775.00	£8,461.00	
Expenditure						
Audit Fees	680.00	800.00	1200.00	760.00	760.00	8
Insurance	4500.00	5300.00	7000.00	4500.00	5000.00	9
Salaries/Pensions/NI	26000.00	32000.00	33200.00	34382.00	34695.00	10
Jobs for the Future Scheme	0.00	0.00	0.00	1200.00	1200.00	7
Village Donations	1500.00	1500.00	2560.00	2450.00	2000.00	11
Village Donations s137	1000.00	1000.00	2400.00	3000.00	2500.00	12
Election Expenses	1000.00	1000.00	1000.00	0.00	800.00	13
Annual Parish Meeting	0.00	0.00	0.00	0.00	100.00	
Newsletter Printing	1330.00	1500.00	1400.00	1500.00	1500.00	14
Delivery Newsletter(4)	200.00	225.00	225.00	225.00	225.00	15
Subscriptions	775.00	903.00	948.00	1300.00	1345.00	16
Advertisements	50.00	100.00	200.00	200.00	200.00	17
Clerks Quality Training	50.00	0.00	0.00	0.00	0.00	
Quality Status Attainment	0.00	300.00	0.00	0.00	0.00	

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Training	350.00	1000.00	1325.00	1000.00	1000.00	18	
Office	2590.00	2600.00	3857.00	4072.00	4222.00	19	
Renewals Fund- Playground Equipment	0.00	0.00	2000.00	2000.00	2000.00	20	
Post Office Contribution	1000.00	1000.00	1000.00	1000.00	1000.00	21	
Office Equipment	0.00	100.00	100.00	100.00	100.00		
Website	50.00	50.00	0.00	0.00	0.00		
Village Hall rent	250.00	265.00	280.00	350.00	385.00	22	10% inc
New Computer	0.00	0.00	200.00	0.00	0.00		
Sub Total	£41,325.00	£49,643.00	£58,895.00	£58,039.00	£59,032.00		
CCTV							
Annual Inspection	£0.00	£0.00	£320.00	£320.00	£320.00		
Maintenance	£0.00	£0.00	£700.00	£700.00	£350.00	23	
Sub total	£0.00	£0.00	£1,020.00	£1,020.00	£670.00		
Playing Field							
Maintenance & equipment hire	2400.00	3200.00	3200.00	3200.00	3200.00		
Tractor Servicing, Repairs, Road Tax,	0.00	0.00	0.00	0.00	700.00	24	
Maintenance Health & safety	0.00	0.00	0.00	200.00	200.00		
Groundsman Expenses	0.00	0.00	0.00	480.00	480.00		
Projects- MUGA VAT element	0.00	0.00	15000.00	0.00	0.00		
Play Equipment Inspection	250.00	400.00	645.00	796.00	250.00		
Future Village Facilities	0.00	0.00	0.00	0.00	0.00		
Sub Total	£2,650.00	£3,600.00	£18,845.00	£4,676.00	£4,830.00		
Capital Projects	£20,000.00	£17,000.00	£6,601.00	£2,511.92	£2,500.00	25	
Capital Projects -Fitness trail	£0.00	£0.00	£15,000.00	£0.00	£0.00		
Sub total	£20,000.00	£17,000.00	£21,601.00	£2,511.92	£2,500.00		
Allotments							
Rent	150.00	150.00	150.00	150.00	250.00		
Water Charges	200.00	200.00	200.00	300.00	300.00		
Allotment Maintenance	200.00	200.00	2045.00	1090.00	600.00	26	

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Sub Total	£550.00	£550.00	£2,395.00	£1,540.00	£1,150.00		
Highways & Footpaths							
Street Lights Electricity	980.00	980.00	980.00	1080.00	1080.00		
Street Lights Maintenance	800.00	800.00	800.00	814.85	860.00	27	
Street Light Renewal	900.00	1200.00	1200.00	1500.00	1500.00	28	
Sub Total	£2,680.00	£2,980.00	£2,980.00	£3,394.85	£3,440.00		
Floodlighting							
Flood light Electricity	0.00	0.00	400.00	300.00	300.00		
Flood light Maintenance	0.00	0.00	250.00	250.00	250.00		
Sub Total	0.00	0.00	650.00	550.00	550.00		
Cemetery							
Cemetery Maintenance	1000.00	1000.00	1000.00	1000.00	1000.00		
Churchyard Maintenance	400.00	450.00	1000.00	1000.00	1000.00	29	
Sub Total	£1,400.00	£1,450.00	£2,000.00	£2,000.00	£2,000.00		
Community Events							
Paxfest	£0.00	£0.00	£0.00	£550.00	£800.00		
Welcome event	£0.00	£0.00	£0.00	£0.00	£250.00	30	
Victorian Christmas Fayre Hall Rent	£0.00	£0.00	£0.00	£0.00	£100.00		
Sub Total	£0.00	£0.00	£0.00	£550.00	£1,150.00		
Equipment Renewals (General)	0.00	0.00	500.00	500.00	500.00	31	
General Reserve	0.00	0.00	0.00	1000.00	1000.00	31	
Community Building Mill Lane	0.00	0.00	0.00	8000.00	5000.00	31	
Queen Elizabeth 2012 Jubilee	0.00	0.00	0.00	0.00	300.00	31	
Sub Total	£0.00	£0.00	£500.00	£9,500.00	£6,800.00		
Total Expenditure	£68,605.00	£75,223.00	£108,886.00	£83,231.77	£82,122.00		

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Summary							
Expenditure	68605.00	75223.00	108886.00	83231.77	82122.00		
Income	12720.00	12355.00	39560.00	11775.00	8461.00		
Precept	55885.00	62868.00	69326.00	71456.77	73661.00		
Less: reserves	0.00	0.00	0.00	0.00	0.00		
Precept	£55,885.00	£62,868.00	£69,326.00	£71,456.77	£73,661.00		
Increase from previous year	£4,170.00	£6,253.00	£6,458.00	£2,130.77	£2,204.23		
% increase	7.95%	11.04%	10.27%	3.07%	3.08%		
Tax Base for Band D	1122	1145	1144	1250	1280		
Band D Charge	£50.46	£54.91	£60.60	£57.17	£57.55		
NOTES							
1. VAT claimed will largely depend on capital projects							
2. Allotment rents 2010/2011 expected £780 at current rates. Consider increase rent of plots - £18.00 for full plot & £11.00 for half plot.							
3. Playing Field Miantenance Consider Playing Field Maintenance Charge for LP Colts £100, LP Cricket Club £100 & Soccer Skills Academy £25 to cover maintenance and mole clearance.							
4. Bank interest on current account is Nil. Interest on Corporate Bonus Account average Say CBA balance reduced to £40,000. Interest 0.9% £30 per month. Budget £360							
5. Cemetery fees - no longer accepting non village purchases. Reduce budget to £1000							
6. Newsletter adverts income reduced- mainly depend on Aggregate Ind, £600 due 2010/2011. Adverts approx £200 anticipated- budget for reduced sponsorship							
7. Future Jobs Fund administered by CPALC- I employee on work experience 25hrs per week for 6 months. CPALC provide Parish with £200 materials & £1000 towards management costs Budget for similar scheme in April 2011							
8. Internal Auditor say £40 per hour plus travelling expenses max 20% of time, per visit x 2 = £80.00 Say 2 x 2 hr visits plus exp say £100 External Auditor say £720 (£600 plus VAT) Total £760							
9. Insurance premium with new insurers 2010/2011 £4206 actual Budget £5000 (take into account tractor purchase)							

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Salaries 2010-2011							
Clerks rate as LC2 29	£12.809 per hour x 27 hrs x52		£17,983.84				
Groundsman current salary	£7.622 x 22hrs max x52		£8,719.57				
			£26,703.41				
CCC Pensions 19.3% of gross salaries (01/04/10)			£5,153.76				
Employers monthly NI	£100 x 12 (Clerk)		£1,200.00				
Employers NI	£42 x 12 (Groundsman)		£504.00				
Total Salaries			£33,561.17				
Salaries 2011-2012							
Clerks rate as LC2 29	£12.809 per hour x 27 hrs x52		£17,983.84				
Groundsman current salary	£7.622 x 22hrs max x52		£8,719.57				
			£26,703.41				
CCC Pensions inc 21.3% of gross salaries (01/04/11)			£5,687.83				
Employers monthly NI	£100 x 12 (Clerk)		£1,200.00				
Employers NI	£42 x 12 (Groundsman)		£504.00				
Total Salaries			£34,095.24				
Consider holiday cover for Groundsman							
4 weeks @ 15 hours @ £6.00 per hours			£600.00				
Total for budget			£34,695.24				
11. Village Donations. Requests received so far from							
S137 Donations							
St. Neots Museum		£200.00					
Other		£2,300.00					
Total		£2,500.00					
12. Other Village Donations							
Connections Bus- Summer Hols 6 visits							
@£160		£960.00					
Other		£1,040.00					
Total		£2,000.00					
13. Election expenses - HDC advised to budget £1800. £1000 already held in Election Expenses Reserve. at 1st April 2010.							
14. Village Newsletter printing 4 x £350 = £1400. Clerk to limit total submission to 8 pages of A4 Village Views may increase no. of pages							

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Total	£4,222.00					
20. New reserve to replace existing play park equipment & safe surfacing						
21. Post Office contribution - 4 x £250.00						
22. Village Hall rent annual payment £350 (2010/2011). Increase by 10% to £385.						
23. CCTV- maintenace Actual 2010/2011 £50 Reduce budget to £350						
24. Tractor						
Servicing, no Road Tax required	700.00					
25. Capital Projects						
Parish Notice Boards	£1,500.00					
Replacement Council garages	£3,500.00					
Other	£0.00					
Capital cost -say	£5,000.00					
Add VAT 20%	£1,000.00					
Sub Total	£6,000.00					
Less total reserves	8398.00					
	-£2,398.00					
Budget for capital projects	£2,500.00					
26. Allotments						
27. 43 lights at approx £20 each £860						
28. Street light renewal- unused budget as at 31 March 2011 to be placed in Street Light Reserve						
29. Churchyard maintenance.						
Donation to church to maintain closed churchyard £470.00						
Local Government Act 1972 s215						

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Tree work, repairs to wall, memorial repairs (say 10 x £70)- say £550							
30. Community events							
Consider if Welcome Event is to be planned for 2012							
31. Reserves to review							
Emergency- all unallocated reserves to be treated as an emergency reserve							
Village Hall-							
Equipment Renewals (general)-It was agreed to increase by £500							
General reserve increase £1000							
Mill Lane Community Building Reserve £5000.00							
Create a new reserve Queen Elizabeth Diamond 2012 Jubilee £300							
ALLOTMENTS 2010/2011							
Full Plot 28 x £16.00		448.00					
Half Plot 32 x £10		£320.00					
Total Income		£768.00					
Costs (2010/2011)							
Rent		£150.00					
Water		£300.00					
Maintenance (actual £85)		£1,000.00					
Clerk's time (49 hrs pa)		£770.00					
Groundsman time (60 hrs)		£550.00					
Total Cost		£2,770.00					
Excess expenditure over income		-2002.00					
Say 10% increase in rent							
full plot 28 x £18		504.00					
half plot 32 x £11		352.00					
		856.00					